



University for Peace



VACANCY ANNOUNCEMENT

Programme Coordinator and Assistant Professor

Costa Rica headquarters | Indefinite appointment | Reports to the Vice Rector

Salary: USD 2,800–3,400 per month | Apply by 25 October 2026

The opportunity

Serve as Coordinator of the Peace Education Programme and Assistant Professor in the Department of Peace and Conflict Studies (DPCS). You will hold overall responsibility for the programme in consultation with the Head of Department, while teaching, conducting research and supporting students in Peace Education and Gender and Peacebuilding.

Working with departmental colleagues and faculty across UPEACE, you will contribute to academic programme development and delivery, departmental activities and the university community.

Your responsibilities

Teaching and programme coordination

Develop and teach 12 credits in the Peace Education and Gender and Peacebuilding programmes, collaborating with other programmes and departments as required. Coordinate the Peace Education Programme in consultation with the Head of Department. There is also an option to teach in the online programme.

Student advising and supervision

Advise students on academic and other affairs. Supervise six students on theses and six internships or capstone projects and provide ongoing support to Peace Education students.

Academic development and quality assurance

Support the Head of Department in programme development and other academic activities, including service on academic committees. Collaborate with other faculty in developing and delivering UPEACE's broader academic programme. Participate in the development of academic policies and regulations and in quality assurance of academic content.

Research and publications

Conduct research consistent with UPEACE's mission and mandate. Write at least one article or book chapter per year, preferably published through peer review. Act as an examiner for PhD examinations when theses related to Peace Education or Gender are submitted.

Outreach and university community



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Contribute to the design and implementation of outreach activities. Develop creative, engaging academic activities and events that contribute to the UPEACE community, and support other departmental activities.

Appointment and compensation

This is a full-time appointment for one year, renewable. The first-year salary range for an Assistant Professorship is USD 2,800–3,400 per month. The final offer will depend on qualifications and experience. For international staff members, salary is tax-exempt in accordance with international mission status.

For course descriptions and information about UPEACE academic programmes, visit <https://www.upeace.org/programmes>.

Qualifications and expertise

Essential qualifications

A PhD in Peace Education. A doctorate in Peace Studies will be considered only if the candidate demonstrates relevant experience in Peace Education, including peace pedagogies and praxis.

University-level teaching experience in Peace Education, Conflict and Peace Studies, and Gender, with the capacity to teach at postgraduate level.

Knowledge of the United Nations system and the ability to conduct research.

Fluency in English and Spanish.

Experience facilitating multicultural groups.

Knowledge and practical skills

Subject expertise. Knowledge of Peace Education, Gender and Peace Studies, with the capacity to engage with one or more themes taught in other UPEACE programmes.

Peace Education theory and practice. Knowledge of peace pedagogies, restorative approaches, and the skills and socio-emotional learning methodologies needed in educational settings.

Gender and inclusion. Familiarity with gender concepts in Peace and Conflict Studies and the relationship between inclusiveness and enduring peace. Theoretical and working knowledge of gender mainstreaming, feminist theories and decolonial theories.

Teaching and advising. Strong advising and teaching skills, including participatory methodologies and innovative approaches, and the ability to supervise theses and dissertations.

Collaboration and technology. Networking and computer skills, with the ability to build effective interpersonal relationships and work collaboratively.



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Professional approach

Uphold academic and professional integrity, research ethics, confidentiality, independence and objectivity. Exercise sound judgment and discretion in sensitive matters. Demonstrate collegiality, initiative, adaptability, problem-solving and continuous development in multicultural, multilingual and interdisciplinary settings. Respect diversity, inclusion, gender equality and intercultural dialogue, and the values of UPEACE and the multilateral system, including peace, human rights, international cooperation and social justice.

Desirable

Knowledge of an additional language and multimedia skills.

How to apply

Email your CV in English (maximum five pages) and a cover letter outlining your interest, suitability and availability only to jobshr@upeace.org. Reference Position #8500.

Application deadline: 25 October 2026.

The selection board will review applications after the deadline. Only applicants proceeding to the next stage will be contacted before **1 November 2026**.

UPEACE is committed to diversity and inclusion across gender, ethnic and cultural identity, beliefs, disabilities and age.